



**ConnectAbility of MN Board Meeting Minutes  
January 20.2021**

Attended:

Mark Kroska, Sue Paasch , Marc Van Herr, Craig Hanson, Barbara Runck, Kirsten Stiegel,  
Kayla Ward, Luke Szczech, Rob Stark, Chantal Oechsle and Executive Director Sheri Wegner

Not in attendance: Corinne Skoog

**I. CALL MEETING TO ORDER, WELCOME: Mark Kroska, President**

**II. Board member's announcements**

- i. A couple of board members have new office spaces
- ii. ConnectAbility has a redesigned space that better meets their needs
- iii. An opportunity to introduce CMCOE to ConnectAbility

**III. Adjustments to the agenda**

**None**

**IV. BUSINESS AGENDA:**

**A. Reports:**

- i. Report on Finances -
  1. P&L, Balance Sheet (attached) Craig
    - a. **December was a good month**
    - b. **Staying on track to meet budget**
    - c. **Budget column will be added to the report next month**
  - ii. Executive Director- Sheri
    1. Moving Forward Report (attached)
      - a. **Continuing to make contacts with counties and other organizations**
      - b. **Office revamp**
      - c. **Working with the auditor**
      - d. **Continuing to work with IRS on name change**
      - e. **Exploring new opportunities**
    2. Committee Reports
      - a. Branding and Fundraising update- Corrine/ Barbara / Sue
        - i. **Have not met**
      - b. Donated Equipment/Financial Assistance Program Chantal/ Luke/ Kirsten
        - i. **Have met for the first time and have a standing monthly meeting scheduled**
        - ii. **Press release is ready to go**
        - iii. **The first round of grant money will go out in March**
      - c. Nominating Committee: Treasurer/financial -Marc / Barbara
        - i. **Still looking to add a financial person to the board for the treasurer position**
        - ii. **Craig will continue in this role until it is filled**
        - iii. **Board members should continue to reach out to people who could fill this position**
      - d. Executive Committee: Mark, Kayla, Sue, Craig
        - i. **A board retreat will be planned for the Fall (In-person)**



- ii. **Worked on grant details**
- iii. **Made the decision to continue with Zoom Board meetings at this time**

B. Old Business:

C. New Business:

- i. Board Retreat planning for August/September 2021 in person
  - 1. **Will work out details and gather feedback in Spring/Summer**
- ii. Hold on staff driven events
  - 1. **Staff will continue to focus on core values**
- iii. Minutes- does board want minutes: emails, included with agenda, other
- iv. Committee minutes- who gets them, when, how
  - 1. **Decision was made to post all minutes to our Webpage for anyone to have access**

V. **Adjourned**