



**ConnectAbility of MN Executive Committee Meeting MINUTES  
March 10, 2021**

Attended: Mark Kroska, , Craig Hanson, Kayla Ward, Executive Director Sheri Wegner

- I. **CALL MEETING TO ORDER, WELCOME: Mark Kroska, President**
- II. **Adjustments to the agenda**
- III. **BUSINESS AGENDA:**

A. Reports:

- 1. DHS Consulting Grant-
  - Submitted- will be notified by May
  - Fee for Grant writer \$waiting for invoice
  - Adopted: Core Values, Data Security statement,
  - Contract will need to be ratified by BoD
    - Bring to board for ratification
    - No further discussion
- 2. MN DOT Grant-RTCC
  - Pushed through PreAward audit. Made a few concessions, do not have to hire a CPA
  - Contract will need to be ratified by the BoD
  - Hire Tammy Buttwieler
    - Tammy will start in March in Julie's role and her wage until her July start as RTCC Director
  - Need to hire .5FTE per contract
    - Good job for bringing this together, no further discussion
- 3. Budget for meetings
  - Due to incompatibility with QuickBooks I will present the budget from a spreadsheet comparison.
    - Send to Craig before next meeting, spreadsheet will be an acceptable format
    - Spreadsheet will give a clearer and more accurate picture of actual funds spend

B. New Business:

- 1. Grants
  - Need a blanked vote to allow staff to apply for and accept grants
    - Yes provide the board with the document and the Executive Committee will bring it to a vote
  - Marketing seat, Treasurer seat need to be filled
    - Sheri will reach out to Dawn Zimmerman
    - We will ask the board for suggestions
    - No formal resignation from current member
- 2. Additionally added items
  - Marketing needs to have a clear, polished look and feel with a solid message and tone
  - Hire someone, ask for in kind, board raise funds
  - Current open SA's were over 2Mill last week
  - Shared first success story of the AEC program

**Adjourned**