



**ConnectAbility of MN Board Meeting Minutes
March 17.2021**

Present at meeting: Mark Kroska, Sue Paasch , Marc Van Herr, Craig Hanson, Barbara Runck, Kirsten Stiegel,
Luke Szczech, Chantal Oechsle and Executive Director Sheri Wegner

Not able to attend: Kayla Ward and Rob Stark

- I. **CALL MEETING TO ORDER, WELCOME: Mark Kroska, President**
- II. **Board member's announcements**
- III. Welcome our guest Chris Davis, interested in joining our board in the treasure position
- IV. **Adjustments to the agenda**
- V. **BUSINESS AGENDA:**

A. Reports:

- i. Report on Finances –
 - 1. Initiative Foundation loan paid in full, 1 month early
 - a. Excited to work with us in the future.
 - 2. P&L, Balance Sheet, Budget (attached)
 - a. Budget is on target
 - b. An account has been set up for contractor payments
- ii. Executive Director- Sheri
 - 1. Moving Forward Report (attached)
 - a. Will focus on getting out to counties
 - 2. Staff- Tammy Buttweiler, Kim Nguyen
 - 3. Committee Reports
 - a. Branding and Fundraising update- Barbara / Sue
 - i. Planning to use testimonies from our first family to receive equipment
 - b. Donated Equipment/Financial Assistance Program Chantal/ Luke/ Kirsten
 - i. First grant awarded. A hospital bed and mattress were donated in partnership with a medical supplier.
 - c. Nominating Committee: Treasurer/financial -Marc / Barbara
 - d. Executive Committee: Mark, Kayla, Sue, Craig- met March 10

B. Old Business:

- i. MNDOT Update- Sending over contract for a July 1 start date
 - 1. Passed pre-award audit and should hear about the contract in May
- ii. IRS Name change complete
 - 1. Completely done and changed in all of the places we know of.
- iii. Lyft program
 - 1. Working on recruiting drivers
- iv. DHS Consulting services grant- Submitted
 - 1. Won't hear about his grant until May
- v. Board Retreat planning for August/September 2021 in person (Place holder, no action needed)



C. New Business:

- i. SCSU grant for education
 - 1. Jean is currently working on this
- ii. Needed Certification for Jeanne and Charith from California
 - 1. They are currently on a waiting list
- iii. Corrine Skoog opted to set off the board
 - 1. Will need to fill this position
- iv. Board approval for Grant applications and acceptance

Motion made by Craig Hanson and seconded by Kirsten Stiegel: Allow the organization's Executive Director to apply for and accept grants on behalf of the organization and the board of directors. Once a grant award is accepted, the distribution of the grant plan will be present for to the board for informational purpose. Any grant award exceeding \$100,000 will require the distribution plan presented before the grant award is accepted. Motion approved by the board.

- v. St. Paul and Minn Foundation donation \$11,000
 - 1. \$3000 in staff needs, \$3000 California tuition, \$4000 Metro Transit, \$1,000 Lyft

VI. **Adjourned**

Craig made a motion to adjourn the meeting and Kristen Stiegel seconded the motion