



**ConnectAbility of MN Board Meeting Minutes
May 17, 2021**

In Attendance:

Mark Kroska, Sue Paasch, Marc Van Herr, Craig Hanson, Barbara Runck, Kayla Ward, Luke Szczech, Rob Stark, Chantal Oechsle, and Executive Director Sheri Wegner

Unable to Attend: Kirsten Steigel

I. CALL MEETING TO ORDER, WELCOME: Mark Kroska, President

II. Board member's announcements

III. Adjustments to the agenda

A. Benefits package for employees**

IV. BUSINESS AGENDA:

A. Reports:

i. Report on Finances –

1. P&L, Balance Sheet, Budget (attached) -Craig
 - a. Budget is on track-consistent with past months
2. Audit update
 - a. 990 will be filed by June 15th
3. Invest \$10,000-\$15,000
 - a. Motion was made by Kayla Ward and seconded by Craig Hanson
 - b. Board approved investing \$10,000-\$15,000 at this time. The goal being to invest \$90,000 which is equivalent to 3 month of expenses.
4. 2 million sustained
 - a. Currently \$2.1 million of open service agreements
 - b. Have sustained over \$2 million through 4 remit cycles
5. Metro transit will be paid off in full in two more weeks!

ii. Executive Director- Sheri

1. Moving Forward Report (attached) -Sheri
2. Growth plan
 - a. There is a structure in place to guide growth within the organization
3. Lyft program
 - a. Continue to work on recruiting drivers, doing rider's training and the process to become a certified Lyft Driver
4. Moving
 - a. Open House at new site in July

iii. Beautiful Mind Project 5K table

1. Volunteer support at booth
 - a. Chantal Oechsle will be at the booth
2. Activity input

iv. Committee Reports

- a. Branding and Fundraising update- Barbara / Sue
 - i. No report
- b. Donated Equipment/Financial Assistance Program Chantal/ Luke/ Kirsten- first one complete, 2 more assisted



- i. Committee members have met the 1st recipient and there are photos planned next week with the 2nd recipient
 - c. Nominating Committee: Marketing role -Marc / Barbara
 - i. Continue to look for a marketing person and a treasurer
 - d. Executive Committee: Mark, Kayla, Sue, Craig- Late month May meeting
 - i. Will be meeting on May 27th
 - v. Benefits Plan
 - 1. Sheri will work with Barb Runck to explore expanding benefit plans for employees

B. Old Business:

- i. Board Retreat planning for August/September 2021 in person (need speaker topic input, grant funds)
 - 1. Role of Board Members in a non-profit
- ii. Consulting Service Prep and update
 - 1. On hold via DHS
- iii. DHS Grant audit
 - 1. Working through reconciliation – no concerns
- iv. Transitional Services, Home Stability Services, 245D license compliance
 - 1. Work continues on this
- v. MN DOT update
 - 1. Nothing new

C. New Business:

- i. DHS Innovators grant \$100,000
 - 1. Grant was awarded to be used with the Lyft Program and providing transportation. to people with disabilities, to a place of employment

V. **Adjourned**