

ConnectAbility of MN Board Meeting Minutes

May 17 2023

Attended: Chantal Oechsle, Sue Paasch, Craig Hanson, Mark Kroska, Kirsten Stiegel, Luke Szczech,
Rob Stark, Kayla Ward, and Executive Director Sheri Wegner

CALL MEETING TO ORDER, WELCOME:

Adjustments to the agenda

BUSINESS AGENDA:

Guest Sarah Drake.

Reports:

Executive Director- Sheri

- a. See attached report
 - *Kate has left
 - *Added Charmere in Chore Services
 - *Looking for two Project Coordinators (Home Office and North Office)
 - *New Receptionist
 - *Needed - North Office Chore Service
 - *AT Lab Open House – May 25th Noon ribbon cutting
 - *Working on a security upgrade around the AT Lab
 - *Enclosed trailer donated by Larry Logeman
 - *Office remodel has started

- b. Grants updates-
 - *Received word that there were two grants that we did not receive.
 - *Received the MN aging grant for \$17,000
 - *Rob mentioned a Rotary Grant that can be applied for in July

Report on Finances

- a. P&L/ Budget, Balance Sheet –Craig
 - *Some numbers aren't right because of a glitch with Cache
 - *Due to the market, it was suggested the we move 2/3 of our invested funds into bonds which is a more conservative approach. Sue made a motion to accept that suggestion. Craig seconded the motion and the board passed it.

- b. Salesforce dashboard – Sheri
 - *\$16 million on the dashboard and serving 61 counties
 - *\$241,000 has been secured in grants
 - *3151 people being served today

Committee Reports

- a. AEC Committee: Chantal/ Luke/ Kirsten

Kirsten reported that they are waiting on information on a couple of applications

- b. Executive Committee: Chantal Sue, Craig-

The Executive Committee met to review the last Executive Directors review and are working on a plan/structure to move forward

Old Business:

- a. Board Directed Measurable-Next steps.

Need to create an established procedure and protocol to follow. The review from last year mentioned lots of positive things that are happening.

- b. NEED a treasurer, HR, nonprofit/grants

New Business:

- a. Gift policy- attached VOTE Required

There are lots of things to consider with receiving gifts. Board members are asked to review the policy provided and come with feedback for the next meeting.

- b. Board Adjustments

With Chantal taking over the President's Role, a motion was made by Rob and seconded by Kayla for Sue to take over the Vice President's role and Kirsten to move into the secretary position. Motion was approved by the board.

- c. Board Award

A motion was made by Kayla and seconded by Kirsten to award Christin Schultz the Board Award. She is working full time as the Lyft coordinator, she is a complete team player and respected by her colleagues. The board approved.

- d. A motion was made by Kayla and seconded by Kirsten to approve adding Sarah Drake as a new board member. The board approved and welcomed Sarah to the board.

- e. Shout out to Chantal for her amazing interview about the IT Library

Adjourned